



MBOMBELA LOCAL MUNICIPALITY
DIRECTORATE: TECHNICAL SERVICES
URBAN AND RURAL MANAGEMENT
(DEVELOPMENT MANAGEMENT DIVISION)

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 Nelspruit
 1200

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Page 1 of 3

APPLICATION FOR APPROVAL OF BUILDING PLAN

ON THE PREMISES KNOWN AS	ERF:																													
	PORTION:																													
	TOWNSHIP EXTENSION:																													
TYPE OF BUILDING (BUILDING CATEGORY): (CLEARLY MARK WITH CROSS) (X)																														
RESIDENTIAL BUILDING	NON-RESIDENTIAL BUILDING	PLAN FOR ADDITION ALTERATION																												
SPECIFY: (Also refer to list on reverse side)																														
ESTIMATED VALUE OF BUILDING OR EXTENSION																														
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NAME & POSTAL ADDRESS OF OWNER	NAME & POSTAL ADDRESS OF ARCHITECT	NAME & POSTAL ADDRESS OF ENGINEER																												
I.D. Number:	I.D. Number:	I.D. Number:																												
Tel:	Tel:	Tel:																												
Cell phone no:	Cell phone no:	Cell phone no:																												
E-mail:	E-mail:	E-mail:																												
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OWNER'S SIGNATURE:		DATE:																												
FOR OFFICE USE																														
APPLICATION FEES:																														
Building Plan Fees		PLAN NUMBER: DATE SUBMITTED: RECEIPT NUMBER:																												
Building Line Relaxation																														
Sewerage Plan Fees																														
Concrete / Timber Structure																														
Steel Structure																														
Occupation Certificate																														
Scanning Fees																														
TOTAL:																														



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APPLICATION FOR RELAXATION OF BUILDING LINE

APPLICANT / OWNER'S DETAILS:				
NAME:				
POSTAL ADDRESS:				
		Code:		
E-MAIL ADDRESS:				
TELEPHONE NUMBER:				
PROPERTY DESCRIPTION:				
STAND NUMBER:				
EXTENSION:				
STREET ADDRESS:				
DETAILS OF BUILDING LINE TO BE RELAXED:				
DESCRIPTION OF BUILDING LINE/S: (NORTHERN, NORTH-EASTERN, WESTERN, ETC.): MEASUREMENT (METERS OF RELAXATION) REQUIRED: (FROM 2,0m BUILDING LINE TO 1,0m, ETC.) NB! MEASUREMENT MEANS THE DISTANCE FROM THE ACTUAL BUILDING RESTRICTION AREA ON THE SITE TO THE PROPOSED DISTANCE BETWEEN THE STAND BOUNDARY AND THE EDGE OF THE BUILDING OR EDGE OF ROOF OVERHANG, IF APPLICABLE)				
From:		To:		Which boundary:
From:		To:		Which boundary:
From:		To:		Which boundary:
From:		To:		Which boundary:
The following information / documents must accompany the application: (i) A maximum A3 site plan (scale 1:500 or 1:250) indicating the following: <ul style="list-style-type: none"> • north arrow • the slope and view of the property in relation to that of the surrounding properties • the boundaries of the property • correct stand/erf number • position of all buildings on the stand, roof overhangs, existing or proposed municipal services and the true distance between buildings and boundaries • description of the proposed structure, e.g. garage, swimming pool, etc • the street/streets • the existing building lines • the existing kerb line (strictly not less than 5m) • the required building line relaxation • access to garage/carport and access to erf where application is being made for the erection of a garage/carport • the prescribed fees to the amount determined by Council for that particular financial year (ii) a maximum A3 size elevation drawings, on scale showing the existing and new structure/building in relation to building restriction areas and must also indicated the extent of roof overhangs; (iii) a detailed motivation (need and desirability) in favour of the application; (iv) written comments/objections from the affected adjacent registered property owners, as determined on the sole discretion of Council (only for multi storey buildings closer than 2m and single storey buildings closer than 1m to boundaries); including applications submitted in terms of the Site Development Plan. (see Annexure A) (v) Prescribed application fees to the amount of R770,00;				
PLEASE NOTE: AN APPLICATION WILL NOT BE ACCEPTED IF ANY OF THE ABOVE INFORMATION / DOCUMENTS ARE INCOMPLETE!				
OWNER'S SIGNATURE:				DATE:
FOR OFFICE USE				
APPLICATION NUMBER:				RECEIPT NUMBER:
DATE SUBMITTED:				

Annexure A

[illegible]